



## **CODE OF CONDUCT AND ETHICS FOR PHCCI MEMBERS**

### **PURPOSE**

The purpose of this Code of Conduct and Ethics is to incorporate a clear set of guidelines for ethical and professional conduct for members or member's representatives. The values and principles set out in this code of conduct define a desired expectation of behaviour and outcomes for members of the PHCCI. Through high regard for and strict enforcement of this Code the PHCCI can progressively advance based on responsibility, character and professionalism.

### **APPLICABILITY**

This Code applies to members and member's representatives. Members and member's representatives are expected to conduct themselves in an online forum, at all meetings & functions they attend in an official capacity

### **THE CODE**

All members of Port Hedland Chamber of Commerce Inc will accept and fully agree to abide by the Code of Conduct and Ethics as stipulated herein.

1. A member shall conduct themselves in such fashion as to be a credit to the PHCCI
2. A member shall behave responsibly and ensure they conduct themselves in a manner which will not injure the reputation of the Port Hedland Chamber of Commerce Inc or its events, organisers, participants or sponsors.
3. A member shall treat other members, members representatives, guests, staff of venues and other patrons (where a social function is being held) fairly, equally and with respect and courtesy
4. A member shall behave responsibly and ensure to conduct themselves in a manner which will not injure the reputation of the Port Hedland Chamber of Commerce Inc online or on social media. A member shall not post malicious, misleading, defamatory or threatening content about the Port Hedland Chamber of Commerce Inc.
5. A member shall not physically or verbally harass others.
6. A member shall report any inappropriate behaviour of a member, members representative to the Committee of the PHCCI for action and follow up.
7. A member shall abide by and uphold the Constitution and Code of Conduct and Ethics.

### **BREACHES OF THIS CODE OF CONDUCT AND ETHICS**

1. The inappropriate behaviour of any member or member's representative, will be investigated, discussed and may be required by resolution of the Committee to show cause why the member or member's representative should not be censured or considered for suspension or expulsion from the Chamber

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**PORT HEDLAND**



**Chamber of Commerce Inc**

2. Any member not behaving in accordance with the terms of the Code of Conduct and Ethics at an event of the PHCCI may be asked to leave the function and will not be entitled to a refund of any monies paid.

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